

# Counselor Application



## Contact Information

Name	
Street Address	
City, State, ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

## Expectations

When turning in this application you are stating that you are willing to attend and participate in the following:

1. **Arrive to camp on time and with great enthusiasm.**
2. **Provide a successful camp experience for all campers and staff members.**
3. **Follow all policies and procedures set forth by camp directors and manual.**
4. **Provide exceptional Customer Service to our parents and campers.**
5. **Participate in all training activities that are provided by the camp. This includes two in-service days the week before camp begins.**
6. **Maintain an environment that is spiritually, emotionally, and physically safe.**
7. **Attend all staff weekly meetings**

**\*\*Camp will run from July 1st through July 26<sup>th</sup>.**

## Interests

Tell us which classroom you would be most interested in leading. Use ranges 1-3. 1 being your top choice and 3 being your last choice.

\_\_\_ 1<sup>st</sup> and 2<sup>nd</sup> graders

\_\_\_ 3<sup>rd</sup> and 4<sup>th</sup> graders

\_\_\_ 5<sup>th</sup> and 6<sup>th</sup> graders

**\*\*Here are some other events activities that will be taking place through the summer. Please check off anything you would be interested in spear heading. ☺**

\_\_\_ Morning Motivational Speaker

\_\_\_ Prepare final showcase

\_\_\_ Weekly Camp Letter Production

\_\_\_ Volunteer coordination

## Camp Policies

### Harassment

The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, work place harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes      No      If yes, please use additional paper to explain.

### Criminal Record

Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes      No      If yes, please use additional paper to explain.

### Background Check

Does YCDC have permission to perform a background check on you? ↑      Yes      ↑ No

**\*\*Please attach clearances if you have them updated. They must be within a year. \*\***

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Signature \_\_\_\_\_ Date \_\_\_\_\_

All statements become part of any future employee personnel files.



## Previous Leadership/Childcare Experience

Summarize your previous leadership or childcare experience.

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## Person to Notify in Case of Emergency

Name	
Street Address	
City, State, ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

### IMPORTANT AGREEMENT:

As a camp counselor I understand that I will be a guide for campers' investigation of the Christian faith and am a representative of the camp and a steward of the camp's authority. I agree to: -Begin and remain for the exact dates I am "hired" for and understand that I will be required to actively participate in all camp activities. -Be willing to work the job to which I am assigned. -Be part of the camp counseling team under the authority of the Camp and Program Directors. As a part of that team, I agree to be supportive, engaged and positive. -Assume responsibility for my transportation to and from camp. -Follow camp policies and procedures -Seek to engage students and the spiritual content of the camp AND will not pressure students to have the "right response". -No tobacco is allowed on the camp property by counselors. -There can be no drinking or use of drugs during the entire assignment. -If accepted, I agree to personally and immediately notify both the camp offices and camp director if circumstances affect my availability. -I will be at least 16 years of age by July 1, 2019.

YOUR SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

## Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

## Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. An interview will be required to determine eligibility.

Co-Directors of YCDC:

Melissa Stafford & Jess Williams

[Ycdsummer2014@gmail.com](mailto:Ycdsummer2014@gmail.com)